

The U.S. Center for SafeSport is an independent 501c(3) non-profit organization focused on ending all forms of abuse in sport. Your organization will join the one million SafeSport™ Trained athletes, coaches, officials, and administrators who have pledged their commitment to keeping sport free of abuse.

INSTRUCTIONS:

1. **Connect to your account.** You will connect either as a new or returning learner.

New Learners:

- a. Go to this [link](#) to begin.
- b. A “**Sign Up**” page will appear. Add your information and click **Sign Up**.

Returning Learners

(Individuals that have previously trained on athletesafety.org or safesport.org and are activating their profile for the first time on [SafeSportTrained.org](#))

- a. Reset your password, click: [Activate New Password | \(safesporttrained.org\)](#)
- b. Follow the prompt to create a new password. You will be emailed a link to reset your password. Once complete, return to safesporttrained.org to use your new credentials. Skip this step if your account is already activated.
- c. From the home page, click the **Enrollment Key** button. Enter your **Enrollment Key:** **FSPORTETA**

2. **Identify your course.**

From your home page, go to **Catalog** and select the course title required by your organization. Select the **shopping cart** at the bottom of the tile. (Do not select any course that indicates Completed)

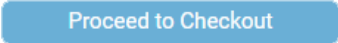


3. Proceed to check out by selecting the **Shopping Cart** icon on the top right of your page. Select View Shopping Cart.

4. A coupon code option will display. Enter the coupon code: **SPORTSETACUPON**
Then select the **Apply** button to receive the training at a discount.

Coupon Code

5. Select the **Proceed to Checkout** button at the right. Follow the prompts to complete your purchase.



6. **Begin your training.**

From your homepage, go to **My Courses** and select your purchased course. Click **“Start”** to begin your training. (You can pause and resume the course as needed.)

7. **Complete your course.**

Remember to save this certificate and send to [your group administrator](#).

*Need technical assistance? You can contact our Help Desk by clicking here: [Help Portal](#).
The Help Desk hours are: M – F: 8am – 9pm EST; Weekends: noon – 5pm EST.*

Thank you for being part of the U.S. Center for SafeSport training. Champion Respect. End Abuse.